
Saratoga Rotary Art Show Artists Application Form

For help, please see the instructions following this form.

Please complete this application and mail it along with:

1. A check for \$20 made to "Saratoga Rotary Art Show"
2. A CD with four (4) jpeg images representing your art and one (1) image showing your booth. If you prefer, you may send slides.

Application must be received by January 22, 2008

You may apply and pay online at www.SaratogaRotary.org/artshow

Artist Name _____

Business Name _____

Address _____

City _____

State _____

Zip/Postal Code _____

Country if Outside USA (Fee waived for International Artists) _____

Main Phone _____

Cell Phone _____

Fax _____

Email _____

Website _____

Emergency Contact (Required) _____

Emergency Telephone (Required) _____

Please list other shows you exhibit in: _____

Honors or awards you've received: _____

Have you been in our show before? ___ If so, which years? _____

Using what name or names? _____

- Image Submission -

You must submit five (5) jpeg images. Each image must have a filename with your last and first name, artform and a number from 1-5. (For example Smith-Joe-CERAMICS-1.jpg.) You must also list the size, price, and description of your art below. Four images should be of your work and the fifth image should show your typical booth set-up. If you prefer, you may send 5 slides in place of the jpeg images.

If you are applying in person, please check this box and bring 4 pieces of art and a picture of your booth. You should fill in this form but you do not need to submit jpeg images.

Image #1 Titled _____

Dimensions _____ Price _____

Description _____

Image #2 Titled _____

Dimensions _____ Price _____

Description _____

Image #3 Titled _____

Dimensions _____ Price _____

Description _____

Image #4 Titled _____

Dimensions _____ Price _____

Description _____

Image #5 Booth Set-up Description

- Artist Statement -

Describe the materials, techniques and processes used in your work and explain the mission, motivation, or philosophy inherent to your work. If you are "Co-Artists", you must indicate and explain the collaboration. Your comments will be available to the Jury and should describe any details, materials, and/or processes that are unusual or not easily determined by viewing the image. This information may also be used for promotional purposes.

If selected, you must post an Artist Statement in your booth to be viewed by Judges and Attendees.

- Category -

Check the ONE category that best describes the work you are entering. You may apply in more than one category but you must submit a separate application form, fee, and five images for each medium. If you apply in more than one category, only the Booth image may be repeated.

___ **2-D MIXED MEDIA** - Includes collage and handmade paper, incorporates more than one type of material, and has a relief depth of less than 1/8 inch.

___ **3-D MIXED MEDIA** - Works with more than 1/8 inch of relief depth - This category is for objects which are "decorative" rather than "useful" - See FUNCTIONAL ART Category.

___ **CERAMICS** - Original Clay Work - No machine made or mass produced work is accepted.

___ **DRAWING** - Pencil, charcoal, chalk, pastels, etc.

___ **FIBER** - No machine tooling, machine-screened patterns or other forms of mass production accepted - This category is intended for handcrafted fiber, straw, leather, or other similar materials. No studio production work will be accepted.

___ **FUNCTIONAL ART** - 3-D creations which serve a purpose such as implements, furniture, doll houses, wind chimes, kaleidoscopes, etc.

___ **GLASS** - No molds or other forms of mass production allowed.

___ **JEWELRY** - No commercial casts, molds, or production studio work.

___ **PAINTING** - Oil, Acrylics, etc.

___ **PHOTOGRAPHY** - Prints made from artist's original - Must be processed by the artist or under artist's supervision, properly signed and numbered, in editions of not more than 450.

___ **PRINTMAKING** - Artist created prints, serigraphs, digital art, etc., properly signed and numbered.

___ **SCULPTURE** - 3-Dimensional original work done in any medium will be considered.

___ **WATERCOLOR** - Layered and pigmented water-based media including; acrylic, gouache, tempera and transparent watercolors applied to archival acid-free stock or handmade papers.

___ **WOODWORK** - Original hand-tooled, machine worked or carved work. If painted or inlaid with a different material, applicants should choose 3-D Mixed Media or Functional Art.

___ **Other (please describe)**

- Agreement and Release -

1. This agreement is entered into by and between the Saratoga Rotary Art Show, and the Artists or Craftspersons filling out, signing, returning this application and participating in the event (I or me). This agreement will bind all employees, agents and servants of the Artist.
2. I affirm that all submitted work is original, and produced solely by me, the applicant.
3. I understand that during the show my work will be checked against the photos and descriptions that I provide with this application and that if the items are different, I can be removed from the show and forfeit all fees paid.
4. I agree to abide by all rules, regulations and laws of the Saratoga Rotary Art Show, City of Saratoga and State of California.
5. I understand that the Saratoga Rotary Art Show and all of its duly appointed representatives do not participate in the construction, assembly or placement of the individual Artist's exhibit. The Saratoga Rotary Art Show provides event space only.
6. I hereby indemnify and hold the Saratoga Rotary Art Show, its agents, employees and servants, harmless from any and all claims, including costs and attorney's fees resulting there from, arising out of my participation in any and all events which have been organized by the Saratoga Rotary Art Show or its duly appointed representatives. For the purpose of this agreement, the term "participation" shall include, but not be limited to, the delivery of equipment, merchandise, structures and arts or crafts to their designated location, the set up and display of any such structure and arts or crafts, and the dismantling and removal of all such items from the area provided by or through the Saratoga Rotary Art Show or its agents, employees, and servants.
7. I understand that there are no refunds or rain checks due to inclement weather.
8. In consideration of the Saratoga Rotary Art Show's acceptance of my application, I agree to accept all decisions of the Jury as final.
9. I agree to allow the Saratoga Rotary Art Show use of enclosed images and other promotional materials (including, but not limited to, photographs and videos) taken during the Saratoga Rotary Art Show for purposes of promoting the show and future shows.
10. I agree to allow the Saratoga Rotary Art Show to release my name for sales and promotion.
11. I understand that the Saratoga Rotary Art Show reserves the right to revise these regulations and/or terminate this agreement at its sole discretion.
12. This agreement shall be effective immediately upon execution and shall continue in effect for each and every show that I participate in that is organized by the Saratoga Rotary Art Show.

Artist Signature

Date

Please mail completed application form and all materials to:

**Saratoga Rotary Art Show
c/o Festival Productions
P.O. BOX 1343
Alameda, CA 94501**

Fee is \$20 per category
Please submit a separate application for each category

Make checks Payable to:
Saratoga Rotary Art Show

Outside USA - Fee waived

Application must be received by January 22, 2008.

2008 Saratoga Rotary Art Show

Application Instructions For Screening of Art Works

Application Instructions

1. The application **deadline is January 22, 2008.**
2. You may fill in the application online at www.SaratogaRotary.org/artshow
3. If you prefer to send your application by mail, please use the attached application.
4. You may apply in person. Our in-person screening is on Saturday, January 26th 2008 from 9:00 A.M. to 2:00 P.M. at the Campus Center of:
West Valley College
14000 Fruitvale Avenue
Saratoga, CA 95070
Please visit our web site or email us at Artists@SaratogaRotary.org for further instructions.
5. Please fill out the application by clearly PRINTING all of the requested information.
6. All applications must be accompanied by a \$20 application fee to be accepted.
7. You can apply in more than one art category. Please fill out an application and submit the fee for each category you are applying.
8. All spaces must be filled out completely. Incomplete applications will not be accepted.
9. Be sure to include enough postage on your envelope. We cannot process postage due requests.
10. No post-dated checks. A \$20 fee applies for returned checks. All checks will be cashed immediately after receipt. The application fee is not refundable.
11. We require four (4) jpeg images of your work and one (1) of your booth be submitted with your application. You may send slides in place of jpeg images. Do not send samples. If you plan on attending the judging in person, please bring 4 samples of your work and a picture of your booth.

Still have questions? Need assistance filling out the form?

Email your questions to Artists@SaratogaRotary.org or call us at 408-725-2434.

We're here to help!

About The Saratoga Rotary Art Show

The Largest One-Day Juried Art Show in the Western United States.

Held the First Sunday in May since 1959

This year's show is Sunday, May 4th, at West Valley College, Saratoga, CA

Since 1959, Saratoga Rotary Club has hosted one of the finest outdoor shows in the West. More than 20,000 Art Collectors come to see and buy works from the finest local and national artists. The Saratoga Art Show presents over 10,000 original works of art and features 200 artists.

Artists who wish to exhibit in the Show are asked to present samples of their art work for judging. Work must be representative of art to be offered for sale at our Show. You may submit your application online at www.SaratogaRotary.org/artshow, or by filling out the attached form and sending it by mail or bringing it to the screening. All artists are welcome; additional applications will be available at the screening. If you would like to apply in person at the screening, please see our in-person screening instructions on our web site, or email us at Artists@SaratogaRotary.org.

Jury and Selection Process

On Saturday, January 26th 2008, a panel of jurors selects participants for the exhibition. Exhibitor selections are based on quality of workmanship, originality, and artistic conception. We strive for balance in our Show, with artists representing various categories. The top scoring artists are invited to participate in the Show. Selections by the Jury are final. Award winners from previous years, and exceptional local and national artists, are brought to the show by invitation. A wait list is selected from the jury scores in each medium and invited as cancellations occur in that particular medium.

Notification of Results

You will be notified of the screening results by email on approximately February 14, 2008. Telephone notification will not be provided. If you are selected, you will receive instructions on how to accept your position and pay your fees. Your acceptance must be accompanied by your entry fees, and must be received by March 10, 2008.

Fee Structure

For artists accepted into the show, the Saratoga Rotary Art Show has a standard booth fee of \$225 and charges a 20% commission. We collect all sales receipts at the show and send you your check within 3 days of the end of the show. We pay all charge card fees and check return fees out of our commission and we collect and pay all sales tax due. There is an early-bird booth fee discount as follows:

Booth Fees

Received by February 25, 2008	\$175
Received after February 25 and by March 10, 2008	\$225
Outside USA and received by February 25, 2008	\$ 0

Artists that do not pay by March 10, 2008 will have their spots offered to wait listed artist.

If your application is accepted after March 10, 2008, you will not be listed in our program.

What our Show provides to make it easier for you:

- You don't need a resale number. Saratoga Rotary manages the sales transactions.
- You do not pay bank charges, handle cash, pay sales tax, or absorb bad checks.
- We provide set-up assistance the day before the show.
- You have easy access for unloading your booths.
- We provide continental breakfast and lunches.
- We provide cold drinks throughout the day.
- We provide tear down assistance upon request.
- Your check is mailed to you within 72 hours.

Exhibitor Information

- The Show site is located outdoors on the beautiful grounds of West Valley College, on Fruitvale Avenue, Saratoga California, on Sunday, May 4th, from 9A.M. to 5P.M.
- There will be no rain/contingency plan – the Show will go on so plan your booth accordingly.
- A limited number of double booths and corner booths are available at an extra charge.
- Photo ID is required.
- Check-in and booth setup begins at 7 A.M. on the Saturday before the Show. Every artist will have a specific booth assignment. Assignments are made at the discretion of the show.
- All artists must be present on site during the entire Show.
- No electricity is provided for booths.
- Artists must comply with all safety requirements, and vehicles must be parked only in designated areas.
- Security is provided from 6 A.M. Sunday until the close of the Show. No art can be left at the show site until 6 A.M. Sunday morning.
- An Artist Hospitality Tent serves complimentary continental breakfast, lunch, and beverages.
- Parking, booth signs, promotional postcards, exhibitor identification badges, booth sitters, and hotel referrals are provided.